

BYLAWS of the Alabama Association for Spiritual, Ethical, and Religious Values in Counseling

A Division of the American Association for Spiritual, Ethical, and Religious Values in Counseling

ARTICLE I

NAME AND PURPOSE

SECTION I. NAME.

The name of this Association shall be the Alabama Association for Spiritual, Ethical, and Religious Values in Counseling (ALASERVIC), a division of the American Association for Spiritual, Ethical, and Religious Values in Counseling, and a division of the Alabama Counseling Association (ALCA).

SECTION II. AFFILIATION.

This Association is organized and governed in accordance with the By-laws of the Association for Spiritual, Ethical, and Religious Values in Counseling (ASERVIC), a division of the American Counseling Association (ACA), and ALASERVIC shall be subject to those provisions of ASERVIC and ALCA which apply.

SECTION III. PURPOSE.

The purposes of this Association shall be: ALASERVIC is an organization of counselors and human development professionals who are convinced that religious and spiritual values are essential to the full development of the person and to the discipline of counseling. ALASERVIC creates an environment which empowers and enables the expression, exploration, development and research of evolving spiritual, ethical, and religious value dimensions as they relate to the person, to society, and to the profession of counseling and human development.

ARTICLE II

MEMBERSHIP

SECTION 1. QUALIFICATIONS.

Any person who is engaged in or interested in counseling, guidance, or personnel work and who is also conscious of and including spiritual, ethical and religious values in his/her practice and/or study is eligible to become a member. There shall be no restriction based on race, creed, color, religious, or ethnic origin.

SECTION 2. TYPES OF MEMBERS.

There shall be four types of memberships: Regular, Associate, Emeritus, and Student.

SECTION 3. PROCEDURES FOR MEMBERSHIP.

Membership in ALCA is prerequisite for all categories of membership in ALASERVIC. The specific requirements for each category of membership are as follows:

1. Regular Membership. Members must meet ACA requirements for regular membership, have professional commitment to uphold the purposes and principles of ASERVIC, and have shown evidence of interest and contributions in Values, Theology, and Philosophy as they relate to the development of men and women.
2. Associate Membership. Individuals who are interested in counseling, guidance and personnel work but who do not meet the requirements to become Regular Members may become Associate Members by acceptance by the Membership Committee.
3. Emeritus Membership. Those who qualify for Emeritus status (using guidelines of ACA) and have been approved by the Executive Board.
4. Student Membership. A Student who is engaged in the field of counseling, personnel work or related areas, and is endorsed by a faculty advisor. This membership is valid for one year and may be renewed upon application.

SECTION 4. Continuity of Membership.

Membership in ALASERVIC shall be continuous on an annual basis and members will be dropped for non-payment of dues.

SECTION 5. Voting.

Only Regular members shall be entitled to vote and to hold office.

ARTICLE III

ALASERVIC OFFICERS

SECTION 1. Officers and their Terms.

1. The officers of ALASERVIC shall be President, the immediate Past President, President-Elect, Secretary, Treasurer, and Historian. The President shall appoint other officers as needed. These officers constitute the Executive Board of ALASERVIC.
2. The term of office for each elected officer of ALASERVIC shall begin on May 1 and shall terminate on the following April 30.

SECTION 2. Nomination and Election of Officers.

1. The President, President-Elect, Secretary, Treasurer, and Historian shall be elected offices.
2. The President- Elect, Secretary, Treasurer, and Historian shall be elected during March each year.
3. A nominating committee shall be appointed by the Past President. The Nominating Committee shall present a slate of officers at an annual meeting of ALASERVIC to be held during the Fall Workshop.
4. Additional nominations may be made from the floor.
5. The election of officers shall be by mail ballot during March and officers shall be elected by a majority of those voting. The Nominating Committee shall serve as tellers to count the ballots received and to report the election results.
6. The P resident-Elect shall become P resident if the office of President becomes vacant before the end of the term.
7. I n the event any office other than that of P resident becomes vacant before the end of the term, the Executive Board is empowered to appoint a successor to complete the term

SECTION 3. Duties of the Officers.

1. During the term of office the President shall: (a) serve as presiding officer of ALASERVIC, (b) serve as a member of the ALCA Executive Committee, (c) appoint all necessary committees, and perform such duties as normally incident to the office.
2. The immediate Past P resident shall be a member of the ALASERVIC Executive Board, serve as chairman of the nominations and elections committee, and perform such duties as assigned by the Executive Board.
3. The President-Elect shall be responsible for the development of programs and shall succeed to the presidency on May 1 , or when the office of the President becomes vacant.
4. The Secretary shall (a) keep the records and minutes of the meetings of ALASERVIC and its Executive Board, and (b) perform such other duties incident to this office.
5. The Treasurer shall: (a) be responsible for the maintenance of any assets, and shall submit a complete fiscal report at the annual meeting, (b) receive monies from the Membership Chairperson and forward monies and applications to the ALCA Membership Chairperson, and (c) perform such other duties incident to this office.
6. The Historian shall: (a) keep archives of the events and activities occurring in the association, (b) write publicity and make available to the public media relative to the association, and (c) perform such other duties as incident to this office.

SECTION 4. District Support Group Organization (DSG)

Each District Support Group shall have the option to function as a unit with a roster of officers of the following: President, President-Elect, Secretary, Treasurer, and Membership/Local Promotion Chairperson. The President of ALASERVIC shall have the responsibility of working with each district to get a group nucleus and allowing this body to elect their officers. The President of the DSG has the responsibility of selecting and appointing officers as needs arise. The time of office will coincide with the state division unit, May 1 through April 30.

Duties of the Officers:

President. The President of each district is responsible to the President of ALASERVIC. The President keeps the President of ALASERVIC informed of the programs and activities and membership growth. In the event the President-Elect resigns, the President remains as President for the following year. When the term of office is completed, the President remains on the board in the capacity of Past President to provide assistance as needed, especially in the nomination of officers. The President serves on the ALASERVIC division Executive Board as the representative from the district.

President-Elect. The President-Elect assists the President in the coordination and direction of programs particular to the interests of ALASERVIC. In the event the office of President becomes vacant, the President-Elect will assume the position. In order to enhance the capabilities of ALASERVIC, the President-Elect shall attend, at his/her discretion, the annual convention of the American Counseling Association. If planning to attend, the President-Elect shall first petition his/her employer for financial assistance to help defray the costs of attending the annual ACA convention. The ALASERVIC Executive Board shall, in a majority decision, award expense money in the amount that is deemed proper, reasonable, and necessary based upon the total cost of the trip and the solvency of the treasury at that time. The ALASERVIC Executive Board shall notify the President-Elect of its decision to award some or all of the expense money regarding attending the annual ACA convention and the total amount, if any.

Secretary. The Secretary keeps records of the meetings and activities of the district and gives to the President of the DSG to forward to the President of ALASERVIC. The President of ALASERVIC will include any pertinent data in the state newsletter via the state newsletter editor.

Treasurer. The Treasurer shall keep any monies received by the DSG. Should a DSG dissolve, any monies in the Treasury will be turned over to the ALASERVIC Treasury.

Membership/Local Promotion Chairperson. The Membership Chairperson will develop promotional ideas to enlist members for the district. State membership dues are paid directly to the ALCA Membership Chairperson. This Chairperson solicits members through printed newsletters, newspapers, and public media through advertising seminars and services of the DSG of ALASERVIC. Additionally, this chairperson shall have the responsibility of keeping archives for the district and sending relevant data to the ALASERVIC Historian for the state archives.

ARTICLE IV

BUSINESS OF THE ASSOCIATION

SECTION 1. Fiscal Year.

The fiscal year of ALASERVIC shall be from May 1 to April 30, or in accordance with the fiscal year of ALCA.

SECTION 2. Dues.

Annual dues shall be as determined by the membership and collected by the Treasurer for all types of membership.

SECTION 3. Parliamentary Rules.

The parliamentary order for meetings of ALASERVIC shall be Robert's Rules of Order (Revised).

SECTION 4. Quorum.

A quorum for conducting business shall be those in attendance at the annual or any other meeting, duly called by the Executive Board, for which members have been notified 15 days in advance.

ARTICLE V

DISSOLUTION OF THE ASSOCIATION

Should ALASERVIC fail to meet for two consecutive annual meetings at the ALCA Convention, it shall be dissolved and any assets held by the Treasurer shall become assets of ALCA.

ARTICLE VI

COMMITTEES OF THE ASSOCIATION

Committees of ALASERVIC, both standing and special committees, may be appointed by the President to promote the purposes and objectives of the Association.

ARTICLE VII

ADOPTION AND AMENDMENT OF BYLAWS

SECTION 1. Adoption.

These bylaws shall become effective immediately upon: (1) a majority vote of those ALCA members, eligible for membership in the Association who attend an organizational meeting, and (2) the election of a President, Vice-President, Secretary-Treasurer, and one Member-at-large.

Revised November 1994